

Chemical and Biomolecular Engineering

Student Handbook
2011-2012

Introduction

Welcome to the Department of Chemical and Biomolecular Engineering at Clarkson University! Chemical engineering is a versatile discipline, enabling graduates to pursue a wide variety of careers. A chemical engineering career provides great rewards for both society and the individual. And Clarkson is a great place to prepare for that career. We provide a challenging curriculum in a supportive environment and encourage the individual development of each student.

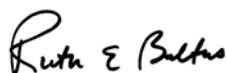
Chemical engineering involves the application of chemistry, leading to the conversion of raw materials into essential products, such as plastic parts for automobiles, specialized fuels, biomaterials, therapeutic proteins and other drugs, processed foods, computer chips, paints, fibers, fuel and solar cells. Chemical engineers are involved in a variety of tasks, such as: product development, process design, manufacturing, quality control, pollution control, marketing, and technical sales.

Some students seek employment right after graduation. Others go on to graduate school, in chemical engineering or a related field. Chemical engineering is also a good choice of major for students who want to enter medical school or law school. Chemical engineering truly opens the door to many career choices!

To prepare for these diverse career paths, your education will include a lot of chemistry, applied math, science and engineering. While these classes will be exciting, recognize that some of your more important courses will be in liberal Arts. Courses in history, ethics, and communications will be vital toward your development as a professional engineer able to make significant contributions to society.

This handbook has been written to answer questions that you might have upon entering Clarkson University in the Chemical and Biomolecular Engineering Department. I encourage you to use this handbook as a reference source throughout your career here. You will find in this handbook information about academic advising, the curriculum, some Clarkson services, special programs, and advice about semester planning. If the information you need is not in this handbook, or you require more details, consult the references listed on page 16; they will lead you to the information you need. If these sources lack the answer you are looking for, see your advisor; he or she is always willing to help you. If you cannot locate your advisor, contact the department office (220 CAMP).

Again, welcome to the Department of Chemical and Biomolecular Engineering.



Ruth E. Baltus
Department Chair

INTRODUCTION	1
CHEMICAL ENGINEERING PROGRAM OBJECTIVES	4
BEING A STUDENT	4
Introduction.....	4
Self-reliance	4
Professionalism.....	4
Code of Ethics.....	4
ADVISORS	5
Introduction.....	5
Advisor - Student Relationship.....	5
What is the Advisor's Responsibility?	5
What is the Student's Responsibility?	5
CURRICULUM.....	6
Introduction.....	6
Chemical Engineering Curriculum	6
Requirements of the Clarkson Common Experience.....	6
Other Electives.....	8
SPECIAL PROGRAMS	8
Certificate Programs	8
Chemical Engineering Honors Program	8
Biomolecular Engineering Concentration.....	9
Materials Engineering Concentration	9
Environmental Engineering Concentration.....	9
Minors.....	9
Biomedical Engineering Minor	10
Business Administration.....	10
Chemistry.....	10
Environmental Policy	10
Environmental Science	10
Liberal Arts	10
Mathematics.....	10
Physics	101
Professional Communication	101
Sustainable Energy Systems Engineering.....	11
Other Areas of Study	101
Dual Degree	11
Second Degree	11
Double Majors	11
Engineering MBA-MS 4 + 1 Program.....	11
STUDENT ACADEMIC RECORDS	12
CHANGING MAJORS	12
TRANSFER CREDIT	12
CROSS REGISTRATION.....	12
ENGLISH AS A SECOND LANGUAGE TEST.....	12
FUNDAMENTALS OF ENGINEERING EXAM (FE EXAM).....	12
GRADUATE SCHOOL	12
CAREER PLANNING	13
Cooperative Education Program.....	13
Study Abroad Program	13
Summer Employment	13
SOCIETIES AND ACTIVITIES.....	14
Professional Societies	14
Honor Societies.....	14
Awards.....	14

CLARKSON SERVICES	15
The Student Administrative Services Center	15
The Counseling Center	15
Student Success Center	15
The Student Health Center	15
The Writing Center	15
Foreign Student Advising	15
Extracurricular Activities	15
REFERENCES	16
IMPORTANT PHONE NUMBERS	16
Chemical and Biomolecular Engineering Department:	16
Chair:	16
Executive Officer:	16
Department Secretaries:	16
Emergency:	16
DIAL "911" (OFF CAMPUS EMERGENCIES) POTSDAM POLICE AND RESCUE SQUAD	16
FACULTY	17

APPENDIX A

- Chemical Engineering Curriculum
- Typical Transfer Student Curriculum
- Biomolecular Engineering Concentration
- Biomedical and Rehabilitation Engineering (BRE) Minor
- Sustainable Energy Systems Engineering Minor
- Materials Engineering Concentration
- Environmental Engineering Concentration

Appendix B

- Forms

Appendix C

- AIChE Code of Ethics

Chemical Engineering Program Objectives

The Chemical and Biomolecular Engineering Department will produce graduates who:

- 1) are able to practice chemical engineering in traditional and emerging fields.
- 2) are prepared to pursue advanced degrees.
- 3) develop their knowledge and skills after graduation.
- 4) contribute to society and maintain ties to the university.

Being a Student

Introduction

You may have already heard from friends, family members, or guidance counselors that you will experience a different form of education when you enter college; it is not like high school. Now, that does not imply that you should be apprehensive about college, but it does mean that you should keep your eyes open to the new environment and learn to adjust.

Self-reliance

During the next four years, you will find yourself gaining more and more self-reliance. But self-reliance does not mean that you have to do everything yourself; it does mean that you ask for help when you need it and stand on your own two feet when you do not. Developing self-reliance should be one of your goals in college.

Professionalism

One adjustment to college is to think of yourself as a student-professional, a student who will be a professional engineer. In any professional position, there are certain expectations that you must fulfill. The best way to meet these expectations is to keep on top of things; do not let yourself fall behind.

Also, go to classes prepared; have all your work and reading done, and have questions ready. Participate in the discussions, practice the problems the professors assign, and push yourself to do your best. Make the best of every opportunity offered to you. You are building the base for your professional career; build a strong base.

The faculty may not always cover in class everything you need to know, so study beyond the lecture. You will find that the faculty are more like guides, and you have to be both the teacher as well as the student more than you had to in high school. That is not saying they do not want to help or teach; they are just forcing you to take responsibility for your education. They are preparing you for the professional world where there are no obvious teachers. While you may feel some courses tax your abilities, the faculty are striving to give you the best opportunities for your career.

Near the end of the semester, you will fill out a "course evaluation form" for each of your courses. Your constructive comments regarding the course and the instructor are taken seriously. Your comments help your instructor to improve the course. In addition, the information on the course evaluation form is used in making salary, tenure, and promotion decisions.

Code of Ethics

Clarkson values personal integrity. Matriculation at Clarkson carries with it the obligation that a student will not claim as his or her own, the work of another, or any work that has not been honestly performed, will not take any examination by improper means, and will not aid and abet another in any dishonesty.

Advisors

Introduction

Guidance in selecting from the smorgasbord of career paths and course offerings is always available from your family, your roommate, your professors, and most importantly, from your faculty advisor. Each chemical engineering major has been assigned an advisor. All advisors are faculty members of the Chemical and Biomolecular Engineering Department and have offices in the CAMP building. Your advisor will be your primary link with the Chemical and Biomolecular Engineering Department, particularly in your freshman year when you take relatively few engineering courses. Try to get to know your advisor early and well.

You may wish to change your advisor, perhaps because you have developed career interests that overlap those of another member of the ChBE faculty, or for other reasons. To make a change, go to the ChBE Department Office, 220 CAMP. Changing an advisor is not difficult; however, the department would like to be aware of any potential conflicts or problems that may have occurred.

Advisor – Student Relationship

Visit your advisor more frequently than once a semester so that he or she will become familiar with you, and you with your advisor. This will make the advising process easier and more productive. For example, your advisor will be able to write more effective employment or scholarship recommendations for you if he/she knows you well. Advisors want to help, but it is important to note that they also have many other things to do. Like you, their time is restricted. So, call ahead or email for an appointment. That way they are not caught off guard and can be prepared for the meeting with you.

What is the Advisor's Responsibility?

The advisor is there to help you; help may include career advice, or help in choosing courses. All advisors meet with their advisees during course selection week. Your advisor will have a sign-up sheet posted outside of his/her office door prior to course selection week so that you can make an appointment. The advisor prepares for these meetings by knowing the curriculum well. That means knowing substitute courses, course options available, and the best courses for a certain area of interest. Finally, the advisor must know you, the student. Knowing your goals and interests will help him/her to suggest courses that suit you. After discussing your curriculum, the advisor will clear you for course selection using PeopleSoft.

Your course schedule can be changed through completion of a Drop/Add form. A copy of this form is found in Appendix B. Copies are also available in the department office. Your advisor needs to sign this form.

What is the Student's Responsibility?

The student, not the advisor, is responsible for meeting Clarkson's graduation requirements. Therefore, begin now to plan your Clarkson career. Then you can go into the course selection meeting with your choices for classes pre-selected. Try to see your advisor early in the semester, as was mentioned above. That way many details and problems can be ironed out before the hectic course selection period. Course selection advising is held in March for the fall semester and in late October for the spring semester. Consult the ChBE curriculum

sheet (Appendix A) to plan ahead. At course selection time, visit the SAS webpage to learn about course offerings for the next semester.

Planning ahead is often of particular importance to transfer students. Within the two and sometimes fewer years that transfer students need to complete degree requirements, a carefully planned sequence of courses is often necessary in order to take the prerequisite courses needed for more advanced courses of particular interest.

Curriculum

Introduction

Included in this section are the requirements for degree completion, the elective options, special interest concentrations, the Chemical Engineering Honors Program, information concerning the Clarkson Common Experience, and the Fundamentals of Engineering (FE) Exam. Other options beyond the major can be earned, such as minors, concentrations, dual degrees, a second degree, and double majors. These are also explained.

Course descriptions may be found on the (SAS) webpage at <http://www.clarkson.edu/sas/master/course>. Course information may be obtained at the Student Administrative Services (SAS) Center, Cubley-Reynolds, or in the Chemical and Biomolecular Engineering Department office, 220 CAMP.

Chemical Engineering Curriculum

The Chemical Engineering curriculum for both traditional and transfer students is outlined in Appendix A. Any student can take 19 credit hours a semester. Beyond this, the student's advisor must approve and must inform the Student Administrative Services in writing. An additional tuition fee will be charged per credit hour over 19 credit hours a semester. A student must be registered for 12 credits to be classified as a full-time student. This could be important in matters of financial aid and health insurance.

Requirements of the Clarkson Common Experience

All Clarkson students must satisfy the requirements of the Common Experience.

First Year Seminar (FY 100)

First Year Seminar treats personal and social adjustment topics as well as Clarkson values, ethics and diversity. [Fall semester] [Required only for first-year students, i.e. anyone entering Clarkson with fewer than 24 credit hours.]

The Clarkson Seminar (UNIV 190)

The Clarkson Seminar welcomes first year students into a world of cultures, histories, and the global forces that will shape their personal and professional lives beyond Clarkson. Students will learn to define issues within a broad cultural context and gain experience evaluating and interpreting literary and nonliterary texts. [Each Semester]

Knowledge Areas and University Courses

Students must achieve learning outcomes in six broad areas of knowledge listed below. The knowledge area requirement is met by completing five individual courses including at least one University Course that encompasses two areas of knowledge. Together, these courses must cover all of the following areas of knowledge:

- Cultures and Societies
- Contemporary and Global Issues
- Imaginative Arts

- Science, Technology, and Society
- Economics and Organizations,
- Individual and Group Behavior.

All students must take at least one University course after the first year. University Courses will address learning outcomes in two of the six areas of knowledge. University courses are multidisciplinary, and students observe and participate in the interaction of disciplines.

Mathematics, Science and Technology Courses

Students must achieve learning outcomes in basic mathematics, science and technology by completing five courses in these areas. Students develop quantitative literacy through the study of mathematics, including probability and statistics. Students must take two courses in mathematics as specified by the major. Students develop an understanding of the principles of science and technology through two natural science courses, at least one of which must have an integrated laboratory component. Students gain an understanding of how technology is developed through a course that addresses the theme of technology serving humanity. Chemical engineering students meet the requirements with their required courses.

Communications

Clarkson places a strong emphasis on developing students' abilities to communicate effectively in a variety of contexts using diverse forms of communication. Students must select coursework and possibly extra-curricular activities that carry a total of at least six communications points. Courses and activities with a communications component are identified as carrying either one or two points. At least two points must come from within the student's major discipline in a course at the 300 or 400 level. Chemical engineering students will earn one communication point in CH310 and two communication points each in CH410 and in CM244. Therefore, chemical engineering students must take at least one other course carrying one communication point.

Major Field of Study

A significant characteristic of the Common Experience is the integration of requirements from both outside and within a major field of study. Each student pursues a degree program in a major field and must complete a set of prescribed courses to demonstrate mastery of that field. As part of these courses, students achieve outcomes to meet requirements of the Common Experience as described below.

Information Technology Expertise

Students will gain expertise in using information technology and computational software appropriate to their major field of study.

Communications

Students must complete course work in the major field at the 300 or 400 level that includes discipline-specific communication for a total of at least two communications points, (i.e. CH410).

Professional Requirement

The Professional Requirement incorporates learning outcomes involving professionalism, ethics, and diversity. These outcomes include understanding the concepts of professionalism, professional responsibility, and professional ethics, and knowing how the student's professional community promotes, supports, and enforces these concepts. Students should develop an appreciation for the value of diversity in the workplace.

Professional Experience

All students participate in a project-based professional experience following the first-year such as co-op, internship, directed research, or community project clearly related to the student's professional goals.

Bachelor's Degree Graduation Requirements

1. At least 120 credit hours.
2. At least a 2.000 cumulative average.
3. At least a 2.000 cumulative average in the major field of study.
4. Meet the requirements of the Clarkson Common Experience.

5. Meet the requirements for a degree program as determined by the offering department or school.
6. A student entering as a first semester freshman must have been in residence for at least four semesters, including the final undergraduate semester; or, if entering with advanced standing, have completed at least half the remaining upper-level undergraduate work in residence at Clarkson. The program must include a minimum of two semesters (30 credit hours) including the final undergraduate semester.

ESL Requirement

Students for whom English is a second language must take an English language placement examination upon entering Clarkson. Based on the outcome of this examination, a student may be required to complete one or more ESL courses prior to enrolling in the Clarkson Seminar or any course assigned one or two communications points.

Other Electives

The math, engineering science, technical, and undesignated electives should be carefully chosen to further career goals. It is recommended that students concentrate electives rather than make random selections. For example, if you are planning to attend medical school, you will probably fill your undesignated and technical electives with courses related to biology and biochemistry.

The two engineering science electives must be taken from two of three categories: electrical science, materials science, and statics. Technical electives are any science, engineering or math course. Engineering electives are any engineering course, i.e., courses with designator AE, BR, CH, CE, EE, ES, ME or MP.

Undesignated electives and coursework beyond the 120 credits required for graduation can be taken as "Pass/No Entry". A Pass/No Entry form is available at the SAS office.

You can use your electives to work towards a concentration, minor, dual degree, second degree, or double major. If you are planning to go to graduate school or want a deeper understanding of chemical engineering fundamentals, you should consider participating in the Chemical Engineering Honors Program. All these options are described in the next section.

Special Programs

Certificate Programs

A student may pursue a concentration, which is a group of classes related to a specific area of interest. There are several concentrations offered by various departments. Some are the Chemical Engineering Honors Program, Biomolecular Engineering, Environmental Engineering, Materials Engineering, and Manufacturing Systems. When the appropriate courses are completed, a certificate or letter from the Dean or Chair will be awarded. For further information contact the department office offering the concentration or consult the Clarkson Catalog. Completion of the concentration is indicated on a student's official transcript. Several of the certificate programs are summarized below.

Chemical Engineering Honors Program

This program was developed to offer qualified students advanced and challenging material. Students having a cumulative GPA of 3.5 or higher and a 3.5 or better average in CH courses are invited during the summer following their sophomore year or in January of their junior year to enter the program. Additional course requirements include CH490 Transport Phenomena, one additional math elective, chosen from MA321, MA331, MA339, MA377, STAT383, CH561, ES405, and at least 3 credit hours of undergraduate research. Contact the Chemical Engineering Department for more information.

Biomolecular Engineering Concentration

Information and requirements for the Biomolecular Engineering Concentration can be found at http://www.clarkson.edu/chemeng/undergraduate/biomolecular_engineering_concentration.html.

A curriculum plan for this concentration is shown in Appendix A.

Materials Engineering Concentration

Information and requirements for the Materials Engineering Concentration can be found at http://www.clarkson.edu/Clarkson/engineering/minors_concentrations/Materials%20Engineering%20Concentration.pdf.

A curriculum plan for this concentration is shown in Appendix A.

Environmental Engineering Concentration

Information and requirements for the Environmental Engineering Concentration can be found at http://www.clarkson.edu/cee/undergraduate/environmental%20engineering_concentration.html.

A curriculum plan for this concentration is shown in Appendix A.

Minors

A minor is a group of courses that impart in-depth knowledge of an area distinct from that of a student's major. Completion of the minor is indicated by notation on a student's official transcript. Students wishing to pursue a minor should complete a Minor Form and submit the completed form to Student Administrative Services.

Several minors and their websites are listed below. See the Clarkson University Undergraduate Catalog for a complete listing of minors. Note that students must have a minimum GPA of 2.0 for all minor course requirements.

Biomedical Engineering Minor

Information and requirements for the Biomedical Engineering Minor can be found at <http://www.clarkson.edu/biomedical/engminor.html>. A curriculum plan for this minor is shown in Appendix A. The official list of course requirements is available in the Center for Rehabilitation Engineering, Science & Technology in room 125 CAMP.

Business

Information and requirements for the Business Minor can be found at <http://www.clarkson.edu/business/undergraduate/businessminor.html>.

Chemistry

Information and requirements for the Chemistry Minor can be found at http://www.clarkson.edu/Clarkson/engineering/minors_concentrations/Minor%20in%20Chemistry.pdf.

Environmental Policy

Information and requirements for the Environmental Policy Minor can be found at http://www.clarkson.edu/esp/minors/minor_ep.html. See Professor Vitek for additional information.

Environmental Science

Information and requirements for the Environmental Science Minor can be found at http://www.clarkson.edu/Clarkson/engineering/minors_concentrations/Minor%20in%20Environmental%20Science1.pdf. See Professor Vitek for additional information.

Liberal Arts

Requires a coherent set of five related courses. Contact the Associate Dean, School of Arts and Sciences, for information.

Mathematics

Information and requirements for the Math Minor can be found at <http://www.clarkson.edu/math/undergrad/minor.html>.

Physics

Information and requirements for the Physics Minor can be found at http://www.clarkson.edu/Clarkson/engineering/minors_concentrations/Minor%20in%20Physics.pdf.

Professional Communication

Information and requirements for the Professional Communication Minor can be found at http://www.clarkson.edu/engineering/minors_concentrations/Minor%20in%20Professional%20Communication.pdf.

Sustainable Energy Systems Engineering

Information and requirements for the Sustainable Energy Systems Engineering Minor can be found at <http://www.clarkson.edu/cses/ses-minor.html>.

Other Areas of Study

You are not limited to only one degree or one specific area of study. You may decide to obtain dual degrees, a double major, or a second degree. Clarkson also has an Engineering MBA-MS 4+1 program.

Dual Degree

Dual degrees are two different bachelor's degrees at one commencement; for instance, a Chemistry Degree and a Chemical Engineering Degree. To do this you must complete at least 150 credit hours with at least 30 credit hours unique to each program. To obtain a dual degree you must complete a form that can be obtained from the department secretaries or from Student Administrative Services Center. A copy of this form is shown in Appendix B.

Second Degree

A second degree means that you could receive two degrees at TWO different commencements. To do this, you need at least 150 credit hours with at least 30 credit hours unique to each program. Also, at least 12 credit hours (6 of which are upper level courses) toward the second degree must be completed in residence after the awarding of the first degree. To obtain a second degree you have to be readmitted to Clarkson through the Student Administrative Services Center.

Double Majors

You may decide to pursue two majors while at Clarkson. Your advisor should be able to direct you to a source that can tell you the courses needed to complete the second major. The form in Appendix B must be completed to establish your double major. A double major requires completion of all requirements for both programs prior to graduation.

Engineering MBA-MS 4 + 1 Program

The Schools of Business and Engineering have an option which allows a freshman undergraduate engineer who wants an MBA or Master of Science in Management Systems to plan required courses so that the graduate degree can be completed at Clarkson in one year beyond the baccalaureate. This may require taking more than fifteen credit hours in some semesters and will require careful planning.

Students in this option will be in a dual major (engineering and either MBA or MS). They will be classified as engineering students with engineering advisors. Their admission to the MBA/MS program is conditional until they meet traditional School of Business admission requirements (GMAT's, etc.). Contact the School of Business for more information.

Student Academic Records

Your academic record is kept by your assigned advisor and also by the Chemical and Biomolecular Engineering Department, 220 CAMP. This record will be used to determine if you have met Clarkson's graduation requirements. Take an interest in this record and make sure that it is up-to-date. You are entitled to a copy of this record at any time. You can also track your progress toward graduation in PeopleSoft.

Changing Majors

You may decide to change majors. This is accomplished by notifying the Department that you wish to enter and signing a "Change of Major" form prepared by that Department.

Transfer Credit

Advanced Placement Credit can be granted to you. See the Student Administrative Services Center for information and to get the credit applied to your transcript. It is best to do this as soon as possible or prior to arriving on campus for your first semester.

Transfer credit from another college or university is also dealt with through the Student Administrative Services Center. Before taking a course from another university, an Off-Campus Work Permission form is to be filled out and approved. (See Appendix B).

Cross Registration

The Associated Colleges of the St. Lawrence Valley (Clarkson University, SUNY at Potsdam, St. Lawrence University, and SUNY at Canton) allow students to cross register for up to two courses per year at any of the other member colleges. A sample cross- registration form is given in Appendix B. Additional forms and information may be obtained from the Student Administrative Services Center.

English as a Second Language Test

All non-native English speaking undergraduates are required to take the English as a Second Language (ESL) Placement Test. Depending on the results, the foreign student must take up to two semesters of ESL. A student who is at the intermediate level must pass both the intermediate and advanced ESL courses (LA250 and LA350). Contact the Liberal Studies Center for further information.

Fundamentals of Engineering Exam (FE Exam)

To obtain registration as a Professional Engineer, an examination called the Professional Engineering Exam must first be passed. It is a two part exam. The first part, Fundamentals of Engineering (FE exam), is typically taken in the spring of the senior year, and the second part is taken after having at least four years of work experience satisfactory to the State Licensing Board. Clarkson offers review sessions for the FE exam. Notification for the review sessions will be posted on the Daily Jolt early each spring semester. You must also be within 20 credit hours of graduation before you are permitted to sit for the exam. If you have any further questions, please contact Eileen Winters, CAMP 102, at 268-6446.

Graduate School

Many of you should consider graduate school, particularly if you find you would like to become more focused within the broad spectrum of chemical engineering. As an undergraduate you may take a graduate-level course. To take a 500-level graduate course, you must have a 3.0 GPA and approval of the Chair. For taking a 600-level graduate course you must have a 3.5 GPA and approval of the Chair and Dean of Engineering. Your advisor or other faculty members can provide information.

The Chemical and Biomolecular Engineering Department offers the Master of Engineering, the Master of Science, and the Doctor of Philosophy degrees. Chemical engineering students also frequently pursue graduate degrees in chemistry, environmental engineering, or the School of Business. Consult the Clarkson Catalog, or contact the department office for more information.

Career Planning

There are many things that you can do to plan your career. The best place to start is to decide on your interests. Build a career on the aspects of engineering that you enjoy. Talking to your advisor is a good way to see what is out in the work world. Many faculty members have held industrial positions before entering teaching, or are working for industry or government as a researcher. Make contact with the staff of the Career Development Center in the ERC (268-6477) and find out what they can do for you. Also, attend the Career Fairs held each fall and spring. Many company representatives come to Clarkson for the fair; some of them are Clarkson graduates. This is a good opportunity to speak to them about opportunities in the world today.

After discovering your interests, your curriculum can be chosen. Consult the “Courses” booklet for when courses are offered and what are their prerequisites. Discuss your plans with your faculty advisor.

Cooperative Education Program

The Cooperative Education Program (Co-op Program) is a good way to get practical experience by working in a company for one semester. To find out more about this program contact the Career Development Center located in the ERC.

Study Abroad Program

Some students, usually in their junior year, participate in exchange programs that Clarkson has with many overseas, technical universities. The total number of credits transferred to Clarkson should not exceed 15. Prior to departure, an Off-Campus Coursework Permission form must be completed and approved for each course. To find out more details contact the Career Development Center in the ERC.

Summer Employment

Each fall, the Career Development Center holds evening sessions to help students prepare for a summer job-search. In the spring semester, some summer job interviews can be scheduled through the Career Development Center. The Center is always willing to assist with resume preparation. It is very beneficial for an engineering major to have meaningful summer work experience, especially in the summer between the junior and senior years.

Societies And Activities

There are many professional and honor societies on campus that relate to Chemical Engineering. These societies may give further information about what types of jobs are available and what kind of work is presently being done in the field. To learn more about these organizations check the Student Activities Office, 2nd floor of Cheel Center, or call the presidents of the organizations (their numbers are located in the Student Telephone Directory).

Professional Societies

- American Institute of Chemical Engineers (AIChE), Faculty Advisor is Prof. R. Taylor
- Society of Women Engineers (SWE), Faculty Advisor is Prof. K. Issen

Honor Societies

- Omega Chi Epsilon (Chemical Engineering), Advisor is Prof. S. Krishnan
- Tau Beta Pi (Engineering) Department Advisors, Prof. S. Subramanian
- Phi Kappa Phi (All Disciplines), A Chapter officer is Prof. R. McCluskey

Awards

The Department honors deserving students each year with the following awards:

- **The Outstanding Chemical Engineering Senior Award** is presented annually to an outstanding chemical engineering senior selected by the faculty of the Chemical and Biomolecular Engineering Department. The recipient receives a certificate and a three-year subscription to the magazine “*Chemical Engineering*”. The recipient’s name is also inscribed on a plaque in the department.
- **The Pablo Guttman Award** is presented annually to the most conscientious chemical engineering junior. The recipient receives a copy of Poling, Prausnitz, and O’Connell’s, “*Properties of Gases and Liquids*”. The recipient’s name is also inscribed on a plaque in the department.
- **R Shankar Subramanian Prize for Outstanding Scholarly Achievement in Chemical Engineering**: Established in 2011 by R. Shankar Subramanian to recognize and honor a Chemical Engineering junior at Clarkson each year who has best demonstrated a scholarly approach toward studies, and who shows promise for continuing accomplishments in the future. R. Shankar Subramanian is a faculty member in the Department of Chemical and Biomolecular Engineering, and a past Chair of the Department from 1986 to 1996. The recipient receives \$1,000 from the endowment, and the recipient’s name is inscribed on a plaque in the Department.

Clarkson Services

Clarkson has many services to help you. These services are for both academic and personal help. For further information see the [Counseling Center Pamphlet](#).

The Student Administrative Services Center

This center is located in Graham Hall and provides information on enrollment, financial aid, course schedules, student employment, and many other topics. You can also pay bills, order transcripts, correct personal data, pick up and drop off various academic and financial aid forms, etc. Their phone number is 268-6451.

The Counseling Center

The Counseling Center (located on the first floor of the ERC) offers counseling, workshops and seminars. Topics for the workshops and seminars include, for example: time management, understanding your personality, long-distance relationships, stress control, alcohol and drug awareness, and dealing with shyness. For appointments or further information on this service call 268-2327.

Student Success Center

The Student Success Center (located in the first floor of the ERC) provides services including: tutoring, counseling related to time management, study skills and aids for students needing accommodative services. For appointments and information concerning student support services call 268-2209. For accommodative services related to the American Disabilities Act, please call 268-7643.

The Student Health Center

This facility is located on the first floor of the ERC. It provides outpatient services, emergency care, health screening, and health counseling and education. For further information, see the Clarkson Catalog or call 268-6633.

The Writing Center

Peer tutoring is provided for students who need help with writing assignments. The center is located in the Bertrand H. Snell Hall, Room 139 (268-4439).

Foreign Student Advising

Foreign Student Advising is available in room 2302 on the second floor of the ERC. The service includes orientation and special advising for such topics as visa, status requirements, and work regulations. For further information on this service or an appointment call Tess Casler at 268-7970.

Extracurricular Activities

Potsdam offers many extracurricular activities. The Associated Colleges of the St. Lawrence Valley publishes a calendar of "Special Events" every month. This and other local publications list lectures, concerts, seminars, club meetings, professional societies, sports, movies, etc. that are going on in the area. Student organizations at Clarkson hold an Activities Fair each fall to gain publicity and recruit enthusiastic new members. Chemical engineering majors are urged to participate in student clubs both for relaxation and to gain leadership experience.

References

Clarkson Catalog. The Clarkson Catalog is available online at: <http://www.clarkson.edu/catalog>.

Clarkson Regulations. The Clarkson Regulations are available online at:
<http://www.clarkson.edu/studentaffairs/regulations>.

Courses. This information is available online at: <http://www.clarkson.edu/sas/master>.

University Directory. The University Directory is available online at: <http://www.clarkson.edu/directories>.

Important Phone Numbers

Chemical and Biomolecular Engineering Department:

Chair:

Professor Ruth Baltus, 222A CAMP, 268-6650

Executive Officer:

Professor Richard J. McCluskey, 220A CAMP, 268-2303

Department Secretaries:

Ms. Jean Gang, 220 CAMP, 268-6665

Ms. Carrie Hayes, 222 CAMP, 268-6650

Emergency:

- Campus Safety, Cheel Center, 268-6666/3867

Dial "911" (off campus emergencies) Potsdam police and rescue squad

Faculty

<p>S.V. Babu Distinguished University Professor and Director, CAMP 350 CAMP, 268-2336, babu@clarkson.edu</p> <p>Dr. Babu's research interests are in the areas of chemical-mechanical planarization of metal and dielectric films and thin films for photovoltaic applications.</p>	<p>Don H. Rasmussen Professor 218 CAMP, 268-3820, rasmu@clarkson.edu</p> <p>Dr. Rasmussen's is developing a theory of nucleation and his research is in the area of thin film deposition, modification, bonding and property development.</p>
<p>Ruth E. Baltus Professor and Chair 222A CAMP, 268-2368, baltus@clarkson.edu</p> <p>Dr. Baltus' research interests are in the area of membrane separations, membrane characterization and room temperature ionic liquids for gas separations.</p>	<p>R. Shankar Subramanian Professor 217 CAMP, 268-6648, subramanian@clarkson.edu</p> <p>Dr. Subramanian's research interests are in the areas of transport and interfacial phenomena.</p>
<p>Sandra L. Harris Associate Professor 238 CAMP, 268-2284, slharris@clarkson.edu Transfer student evaluator and advisor.</p> <p>Dr. Harris' research interests are in the areas of adaptive control, process control and process identification.</p>	<p>Ian I. Suni Professor 236 CAMP, 268-4471, isuni@clarkson.edu</p> <p>Dr. Suni's research interests are in the area of semiconductor processing, electrochemistry, and interfacial phenomena.</p>
<p>Philip K. Hopke Professor 206 CAMP Annex, 268-3861, hopkepk@clarkson.edu</p> <p>Dr. Hopke's research interests are in the area of multivariate statistical methods for data analysis; characterization of source/receptor relationships for ambient air pollutants; experimental studies of nucleation; indoor air quality; exposure and risk assessment.</p>	<p>Ross Taylor Professor 244 CAMP, 268-6650, taylor@clarkson.edu</p> <p>Dr. Taylor's research interests are in the areas of multi-component mass transfer, separation process simulation and applications of computer algebra in engineering.</p>
<p>Sitaraman Krishnan Assistant Professor 229 CAMP, 268-6661, skrishna@clarkson.edu</p> <p>Dr. Krishnan's research interests are in the field of self-assembly of soft condensed matter, and engineering of well defined biointerfaces.</p>	<p>Selma Mededovic Thagard Assistant Professor 243 CAMP, 268-4423</p> <p>Dr. Thagard's research interests are in the areas of non-thermal plasma for pollution control and material synthesis, plasma chemistry, reactor design, transport phenomena, chemical kinetics, advanced oxidation technologies, mathematical modeling of plasma etching and electrical discharges.</p>
<p>Richard J. McCluskey Associate Professor and Executive Officer 220A CAMP, 268-2303, bq02@clarkson.edu</p> <p>Dr. McCluskey's research interests are in the areas of reaction kinetics and thermodynamics.</p>	<p>William R. Wilcox Professor 320 CAMP, 268-7672, wilcox@clarkson.edu</p> <p>Dr. Wilcox works on plant design and design of experiments.</p>
<p>John B. McLaughlin Professor 233 CAMP, 268-6663, jmclau@clarkson.edu</p> <p>Dr. McLaughlin's research interests are in the areas of computational fluid mechanics and modeling of polymers.</p>	

APPENDIX A

CHEMICAL ENGINEERING CURRICULUM

The Chemical Engineering Curriculum

For Class of 2013 and later

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
PH131 Physics I or ES110 Eng. and Society*
MA131 Calculus I
UNIV190 Clarkson Seminar
FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
PH132 Physics II or PH131 Physics I
MA132 Calculus II
ES100 Intro to Use of the Computer
Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I:
Molecular Properties
CH220 Chemical Eng. Principles II: Mass
Balances
CM241 Organic Chemistry I
MA231 Calculus III
ES Elective or PH132 Physics II

Spring

BY160 Bio II: Cellular and Molecular
Biology
CH260 Chemical Eng. Principles III:
Thermodynamics
CM242 Organic Chemistry II
MA232 Differential Equations
Knowledge Area Elective or ES Elective

Junior Year

Fall

CH320 Applied Phase and Chemical
Equilibria
CH330 Transfer Process Fundamentals
CM244 Organic Chemistry Lab
EC350 Micro and Engr. Economics**
Technical Elective

Spring

CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process
Equipment
ES Elective
Math Elective
Knowledge Area Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Eng Lab II (2 cr)
CH420 Process Econ. & Conceptual Design
ES499 Professional Experience (0 cr)
Engineering Elective
Knowledge Area Elective
Undesignated Elective

Spring

CH460 Process Dynamics & Control
Technical Elective
Engineering Elective
Engineering Elective
Undesignated Elective

* Satisfies the Knowledge Area "Science, Technology, and Society" requirement.

** Satisfies the Knowledge Area "Economics and Organizations" requirement.

A Typical Chemical Engineering Transfer Student Course Schedule

Junior Year

Fall

CH210 Chemical Eng. Principles I:
Molecular Properties
CH220 Chemical Eng. Principles II: Mass
Balances
CH320 Applied Phase and Chemical
Equilibria
CH330 Transfer Process Fundamentals
EC350 Micro and Engr. Economics

Spring

BY160 Bio II: Cellular and Molecular
Biology
CH260 Chemical Eng. Principles III:
Thermodynamics
CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process
Equipment
Knowledge Area Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Engineering Lab II (2 cr)
CH420 Process Economics & Conceptual
Design
ES499 Professional Experience (0 cr)
Engineering Elective
Elective (Math)
Knowledge Area Elective

Spring

CH460 Process Dynamics & Control
Elective (ES)
Elective (ES)
Engineering Elective
Engineering Elective

BS in Chemical Engineering with Biomolecular Engineering Concentration

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
PH131 Physics I or ES110 Eng. and Society*
MA131 Calculus I
UNIV190 Clarkson Seminar
FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
PH132 Physics II or PH131 Physics I
MA132 Calculus II
ES100 Intro to Use of the Computer
Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I:
Molecular Properties
CH220 Chemical Eng. Principles II: Mass
Balances
CM241 Organic Chemistry I
MA231 Calculus III
ES Elective or PH132 Physics II

Spring

CH260 Chemical Eng. Principles III:
Thermodynamics
CM242 Organic Chemistry II
BY160/162 Cellular & Molecular Biology/Lab
MA232 Differential Equations
Knowledge Area Elective or ES Elective

Junior Year

Fall

CH320 Applied Phase and Chemical
Equilibria
CH330 Transfer Process Fundamentals
CM244 Organic Chemistry Lab
++Restricted Elective or STAT383
EC350 Micro and Engineering Economics**

Spring

CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process Equipment
CH465 Biochemical Eng. or ES Elective
Technical Elective
STAT383 Applied Stat. or Restricted Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Engineering Lab II (2 cr)
CH420 Process Econ. & Conceptual Design
CM460 Biochemistry I
Undesignated Elective
ES499 Professional Experience (0 cr)
Knowledge Area Elective

Spring

CH460 Process Dynamics & Control
CH465 Biochemical Engineering or
ES Elective
Engineering Elective
Engineering Elective
Knowledge Area Elective

++selected from: BY214 Genetics; BY312 Advanced Cell Biology; BY316 Immunobiology; BY320/2 Microbiology; BY350 Comparative Anatomy; BY360/362 Physiology; BY412 Molecular Biology Laboratory; CM426 Introduction to Biophysics; CM453 Introduction to Biomaterials; CM464 Physical Biochemistry; ES380 Biomechanics; ES452 Biomaterials & Biomedical Engineering Applications.

* Satisfies the Knowledge Area "Science, Technology, and Society" requirement.

** Satisfies the Knowledge Area "Economics and Organizations" requirement.

BS in Chemical Engineering with Biomedical and Rehabilitation Engineering (BRE) Minor

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
PH131 Physics I or ES110 Eng. and Society*
MA131 Calculus I
UNIV190 Clarkson Seminar
FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
PH132 Physics II or PH131 Physics I
MA132 Calculus II
ES100 Intro to Use of the Computer
Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I:
Molecular Properties
CH220 Chemical Eng. Principles II: Mass
Balances
CM241 Organic Chemistry I
MA231 Calculus III
BR200 Intro. To Biomed. & Rehabilitation
Eng., Science & Technology*

Spring

CH260 Chemical Eng. Principles III:
Thermodynamics
CM242 Organic Chemistry II
BY160 Cellular & Molecular Bio.
MA232 Differential Equations
Knowledge Area Elective or PH132 Physics II

Junior Year

Fall

CH320 Applied Phase and Chemical
Equilibria
CH330 Transfer Process Fundamentals
CM244 Organic Chemistry Lab
EC350 Micro and Engr. Economics**
BY471/473 Anatomy and Physiology (5 cr)

Spring

CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process Equip.
BR400 Biomedical Engineering
Math Elective
ES Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Engineering Lab II (2 cr)
CH420 Process Economics & Conceptual
Design
ES499 Professional Experience (0 cr)
BR450 Biomedical Engineering Capstone
Design
BME Breadth or Depth Elective or ES Elective***
Undesignated Elective (1 cr)

Spring

CH460 Process Dynamics & Control
BME Breadth or Depth Elective***
ES Elective***
Knowledge Area Elective
Undesignated Elective

* Satisfies the Knowledge Area "Science, Technology, and Society" requirement

** Satisfies the Knowledge Area "Economics and Organizations" requirement.

*** ME380 or ES452 can satisfy Engineering Depth Elective as well as ES Elective

BS in Chemical Engineering with Sustainable Energy Systems Engineering Minor

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
PH131 Physics I or ES110 Eng. and Society^
MA131 Calculus I
UNIV190 Clarkson Seminar
FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
PH132 Physics II or PH131 Physics I
MA132 Calculus II
ES100 Intro to Use of the Computer
Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I:
Molecular Properties
CH220 Chemical Eng. Principles II: Mass
Balances
CM241 Organic Chemistry I
MA231 Calculus III
ES Elective or PH132 Physics II

Spring

BY160 Bio II: Cellular and Molecular
Biology
CH260 Chemical Eng. Principles III:
Thermodynamics
CM242 Organic Chemistry II
MA232 Differential Equations
Knowledge Area Elective*

Junior Year

Fall

CH320 Applied Phase and Chemical
Equilibria
CH330 Transfer Process Fundamentals
CM244 Organic Chemistry Lab
EC350 Micro and Engr. Economics**
ES238 Intro to Energy Systems

Spring

CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process
Equipment
ES Elective
Math Elective
Knowledge Area Elective or ES Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Eng Lab II (2 cr)
CH420 Process Econ. & Conceptual Design***
ES499 Professional Experience (0 cr)
Engineering Elective****
Knowledge Area Elective
Technical Elective

Spring

CH460 Process Dynamics & Control
Technical Elective
Engineering Elective****
Engineering Elective****
Undesignated Elective

- * One Knowledge Area course must be one of the following: POL470 (STS), EC360 (EC,IG) or POL371 (CGI).
- ** Satisfies the Knowledge Area "Economics and Organizations" requirement.
- *** Design course project must have an energy focus
- ****Engineering electives should be ES438, CE486 OR ES436, and CH434, EE331, ME310 OR ME324
- ^ Satisfies the Knowledge Area "Science, Technology, and Society" requirement.

BS in Chemical Engineering with Materials Engineering Concentration

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
PH131 Physics I or ES110 Eng. and Society*
MA131 Calculus I
UNIV190 Clarkson Seminar
FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
PH132 Physics II or PH131 Physics I
MA132 Calculus II
ES100 Intro to Use of the Computer
Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I: Molecular Properties
CH220 Chemical Eng. Principles II: Mass Balances
CM241 Organic Chemistry I
MA231 Calculus III
ES260 Materials Science & Eng I

Spring

BY160 Bio II: Cellular and Molecular Biology or PH132 Physics II
CH260 Chemical Eng. Principles III: Thermodynamics
CM242 Organic Chemistry II
MA232 Differential Equations
ES360 Materials Science & Eng II

Junior Year

Fall

CH320 Applied Phase and Chemical Equilibria
CH330 Transfer Process Fundamentals
CM244 Organic Chemistry Lab
Materials or Math Elective
EC350 Micro and Engr. Economics **

Spring

CH350 Chemical Eng. Lab I (1 cr)
CH360 Chemical Reactor Analysis I
CH370 Design of Transfer Process Equipment
Materials or Math Elective
Knowledge Area Elective or BY160 Bio II
Materials Elective

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Eng. Lab II (2 cr)
CH420 Process Economics & Conceptual Design
ES499 Professional Experience (0 cr)
ES or Materials Elective
Engineering Elective
Knowledge Area Elective

Spring

CH460 Process Dynamics & Control
Engineering Elective
ES or Materials Elective
Knowledge Area Elective
Undesignated Elective

Students have considerable freedom as to when electives are taken.

* Satisfies the Knowledge Area "Science, Technology, and Society" requirement.

** Satisfies the Knowledge Area "Economics and Organizations" requirement.

Any engineering course taken as a "materials elective" will convert an engineering elective requirement to an undesignated or elective.

BS in Chemical Engineering with Environmental Engineering Concentration

Freshman Year

Fall

CM131 (or CM103/105) Gen. Chemistry I
 PH131 Physics I or ES110 Eng and Society*
 MA131 Calculus I
 UNIV190 Clarkson Seminar
 FY100 First Year Seminar

Spring

CM132 (or CM104) Gen. Chemistry II
 PH132 Physics II or PH131 Physics I
 MA132 Calculus II
 ES100 Intro to Use of the Computer
 Knowledge Area Elective

Sophomore Year

Fall

CH210 Chemical Eng. Principles I:
 Molecular Properties
 CH220 Chemical Eng. Principles II:
 Mass Balances
 CM241 Organic Chemistry I
 MA231 Calculus III
 ES Elective or PH132 Physics II

Spring

BY160 Bio II: Cellular and Molecular
 Biology
 CH260 Chemical Eng. Principles III:
 Thermodynamics
 CM242 Organic Chemistry II
 MA232 Differential Equations
 Knowledge Area Elective or ES Elective

Junior Year

Fall

CH320 Applied Phase and Chemical
 Equilibria
 CH330 Transfer Process Fundamentals
 CM244 Organic Chemistry Lab
 EC350 Micro and Engr. Economics**
 Or BY222 and BY244^
 Knowledge Area Elective

Spring

CH350 Chemical Engr. Lab I (1 cr)
 CH360 Chemical Reactor Analysis I
 CH370 Design of Transfer Process
 Equipment
 Math Elective
 ES Elective
 EC350 Micro and Engr. Economics** or
 BY320^

Summer

Professional Experience

Senior Year

Fall

CH410 Chemical Eng Lab II (2 cr)
 CH420 Proc. Econ. & Conc. Design
 ES499 Professional Experience (0 cr)
 Environmental Engineering Elective***
 Undesignated Elective
 Engineering Elective

Spring

CH460 Process Dynamics & Control
 CE491 or MP401
 Environmental Engineering Elective***
 Knowledge Area Elective
 Undesignated Elective

* Satisfies the Knowledge Area "Science, Technology, and Society" requirement.

** Satisfies the Knowledge Area "Economics and Organizations" requirement.

^ Students must take either (BY222 and BY224) or BY320

***Students must take two of the following: CE430, CE478, CE479, CE480, CE481 or CE581, CE577, CE580, CE582, CE583, CE584, CE587, CE589, CH434, ES464, EV532, IH406 or IH416

APPENDIX B

Forms



UNDERGRADUATE CHANGE OF MAJOR FORM
STUDENT ADMINISTRATIVE SERVICES
PO BOX 5575
POTSDAM, NY 13699-5575
P. 315-268-6451 · F. 315-268-2321

Student to complete Part A; New Major Department to complete Part B

PART A

Student Name Student Number

Clarkson University Local Box Local Phone

I would like to change my major

FROM: TO:

- Check here if you are in the Areté program
Check here if you are a double major / dual degree student reversing the priority of your two programs

Students wishing to add a second major or dual degree need to complete a Double Major or Dual Degree Form, as appropriate, available at departmental offices, Student Administrative Services, or online at www.clarkson.edu/sas/forms.

My Anticipated Graduation Date is: May 20 December 20

PART B

- Specific directions (if any) concerning courses not to be used toward meeting graduation requirements and the semester during which they were taken (use back of sheet if necessary):
Other conditions, if any:
The student's Academic Advisor will be:

Students should be advised of any necessary modifications to their course schedule. These changes should be completed by the student on PeopleSoft, or if this is not possible, on an add/drop form submitted to Student Administrative Services, CU Box 5575 will all appropriate approvals.

Acknowledgement/Approvals

Acknowledged: Student Signature Date

Approved: Chair/Director, New Major Department Date

SAS Use Only - Distribution:

- Chair/Director, New Major Department
Chair/Director, Previous Major Department
Student (email)
Financial Aid

Print Completed Form



**UNDERGRADUATE DOUBLE MAJOR*
DECLARATION FORM**

STUDENT ADMINISTRATIVE SERVICES
PO BOX 5575
POTSDAM, NY 13699-5575
P. 315-268-6451 · F. 315-268-2321

[HTTP://WWW.CLARKSON.EDU/SAS/FORMS/DOUBLEMAJORFILLABLE.PDF](http://www.clarkson.edu/sas/forms/doublemajorfillable.pdf)

Student Name _____

Student Number _____

Clarkson University Local Box _____

Local Phone _____

In addition to my first major in _____

I request that I be registered for an additional major in _____

Check here if you are in the Arété program

I UNDERSTAND THAT:

I have responsibility to enroll in courses appropriate for degree requirements in each major and that to do so I must meet regularly with advisors in both majors. I have a primary responsibility to complete the degree requirements in the first named major or to reverse the priority by completing a Change of Major form.

I further understand that the University has no responsibility to offer or schedule courses in order to assure the achievement of the second named major. If I decide to drop my second major, I will inform Student Administrative Services in writing by signing the bottom of this form.

Student Signature

Date

Acknowledgement/Approval

Acknowledged:

Chair/Director, First Major Department

Date

First Major Advisor's Name: _____

Approved:

Chair/Director, Second Major Department

Date

Second Major Advisor's Name: _____

<p>Distribution:</p> <p><input type="checkbox"/> Chair/Director, First Major Department</p> <p><input type="checkbox"/> Chair/Director, Second Major Department</p> <p><input type="checkbox"/> Student</p> <p><input type="checkbox"/> Financial Aid</p>	<p>For SAS Use Only:</p> <p>I would like to drop my major in:</p> <p>_____</p> <p>_____</p> <p>_____ <i>Student Signature</i></p> <p>_____ <i>Date</i></p>
--	---

* A double major is a single degree awarded when a student satisfies all curricular requirements for two Clarkson bachelor's degree programs but does not qualify for a second degree or a dual degree. That is, both sets of curriculum requirements must be completed prior to awarding the degree. Graduation marks the completion of all degree requirements. 3/25/08



OFF-CAMPUS COURSEWORK PERMISSION FORM

STUDENT ADMINISTRATIVE SERVICES

PO BOX 5575

POTSDAM, NY 13699-5575

P. 315-268-6451 · F. 315-268-2321

1. STUDENT INFORMATION:

Name: _____ Student Number: _____
Class Year: _____ Local Phone: _____
Campus Box: _____ Major(s): 1. _____
or home address _____ 2. _____

2. OFF-CAMPUS COURSE INFORMATION:

College you will be attending: _____
Course name and number: _____
Catalog Listing (ex. SOC 101) Semester Hours Title (ex. Intro to Sociology)
Number of credits: _____ Or _____ Quarter Hours (see note 1 on reverse)
Semester course will be taken: Spring Summer Fall Winterterm Year _____
Course description must be attached

3. COMPARABLE CLARKSON COURSE:

Course: _____
Subject and catalog number (Example: MA 132)
Credits: _____ semester hours
List Knowledge Area (if appropriate): _____
CGI, CSO, EC, IA, IG, STS, UNIV

Is this a replacement course for a course taken previously at Clarkson University?

Yes No

If Yes, list the course it is replacing:

NOTE: May only replace grades of **D+ , D, or F.**

See note 2 on reverse regarding the transfer of communication points

4. APPROVALS / SIGNATURES:

Regardless of any approvals on this form, per Clarkson University Regulation III-U Graduation, only a student who is within 6 credit hours of graduating may complete their undergraduate degree off campus.

Student Signature _____
Course Department Chair* _____
First Academic Advisor (or Dept. Chair*) _____
Second Academic Advisor (or Dept. Chair*) _____
if applicable

**For Clarkson's School of Business, forms should be submitted to the Dean's office for course or advisor approval.*

SAS USE ONLY:

Form Logged
 Credit posted, date: _____

DISTRIBUTION:

Student
 Student's Major Department(s)

INSTRUCTIONS

This form must be completed before taking a course at another college or university, to assure transfer of appropriate credit to Clarkson University. Follow the instructions below:

1. Obtain information about the course you plan to take; this should include the course description. Course syllabus and textbook information may also be helpful in evaluation of the course.
2. Complete parts 1 and 2 on the front of this form. Be sure to check the appropriate box to indicate if this course is a repeat course (a course you have taken previously).
3. Complete part 3 if you know the Clarkson course equivalent of the off-campus course. If not, leave it blank for the course department chair to determine, upon review of the off-campus course description and materials. This section *must be complete* before turning in to SAS.
4. You and your advisor should sign the form, and then take it to the department that would offer a similar course at Clarkson for approval. If you do not know which department to take the form to, bring it to Student Administrative Services, or call 268-6451 for assistance.
5. **Request an official transcript from the registrar of the college or university attended.** It should be sent to Student Administrative Services, Clarkson University, Box 5575, Potsdam, NY 13699-5575. A copy of the completed form will be mailed to the student's address listed on the front of this form once transfer credit has been posted.

NOTES:

1. Some schools use the quarter system. A 3-credit course taken at such schools is *not transferable as 3 semester hours to Clarkson*, which uses the semester system. To obtain 3 transfer credits at Clarkson, the quarter system course must be at least 4 credit hours.
2. Communication Points will only be awarded after a review of the course syllabus that demonstrates sufficient communication content to warrant such a designation.

Cross-registration is open only to full-time matriculated undergraduate and Graduate students and full time staff members within the member institutions of the Associated Colleges of the St. Lawrence Valley.

Eligible student and staff may register for a maximum of two (2) courses per Academic year. Exceptions to this limitation may be made by the institution offering the course.

Instructions

1. After a student has identified courses for which he/she wishes to cross-register, the student must obtain the signed approval of his/her program advisor. Students matriculated at St. Lawrence University must also obtain the signature of the appropriate chairperson. This ensures that the course satisfies the student's program and credit-hour requirements and that the course is unavailable at the home campus.
2. Next, the student must obtain the signature of the instructor of the course to ensure that space is available and that all prerequisites are met. **CROSS-REGISTERED STUDENTS ARE ADMITTED TO A COURSE ON A SPACE AVAILABLE BASIS ONLY.**
3. Graduate students must also obtain the signed approval of the Dean of Graduate Studies of the school offering the course.
4. All copies of the completed form must be returned to the Registrar of the institution at which the student is officially enrolled or employed.
5. In general, the institutions in the consortium schedule different starting and ending dates and vacations. The student is responsible for arranging to keep up with course work despite calendar disjunctions, and, in some cases, must arrange for food and lodging when dormitories on the home campus are closed.
6. Students must adhere to their home school's policies for incompletes, withdrawals, pass/fail or adding or dropping a cross-registered class.

*Please check the full description of Cross-Registration regulations and procedures, available from the Registrars' offices or Associated Colleges, Merritt Hall, SUNY Potsdam.

Distribution of copies:

WHITE – Home Institution YELLOW – Associated Colleges PINK – Host Institution GOLDENROD- Retained by student

Application Form for a Certificate in Materials Engineering Concentration

Student Name: _____

Student Number: _____

Major: _____

I am applying for a certificate in Materials Engineering Concentration. I have completed the following required and elective courses:

Required Courses

	Semester at which the course was taken	Grade Received
ES260 Materials Science & Engineering	Fall/Spring/Summer Yr. _____	
ES360 Materials Science And Engineering II	Spring/Yr. _____	

Elective Courses (See reverse side for acceptable courses)

Course Number	Semester at which the course was taken	Grade Received
Elective 1 _____	Fall/Spring/Summer Yr. _____	
Elective 2 _____	Fall/Spring/Summer Yr. _____	
Elective 3 _____	Fall/Spring/Summer Yr. _____	

Student _____

Date _____

Academic Advisor or
Department Chair _____

Date _____

Chair of Materials Engineering
Concentration Committee _____

Date _____

The two electives are to be chosen from the following list:

ES357 Microelectronic Circuit Fabrication
ES358 Packaging of Electronics
ES359 Electroplating
ES361 Fine Particle Technology
ES365 Polymer Materials
ES464 Corrosion Engineering
ES452 Biomaterials & Biomedical
Engineering Applications
ES490 Mechanical Behavior of Materials

CE411 Construction Materials Engineering
CM430 Colloid and Interfaces
CM450 Introduction to Polymer Chemistry
EE439 Dielectrics
ME393 Analysis of Materials Processing
ME492 Welding Metallurgy
PH341 Solid State Physics
PH442 Solid State Physics II

The laboratory elective is to be chosen from:

ME492 Welding Metallurgy
ES361 Fine Particle Technology

Under Graduate Research (a materials related undergraduate research project with consent of materials Engineering Committee (3 Credit Hours))

APPENDIX C

AIChE CODE OF ETHICS

AIChE

Code of Ethics

The Board of Directors of the American Institute of Chemical Engineers adopted this Code of Ethics to which it expects that the professional conduct of its members shall conform, and to which every applicant attests by signing his or her membership application.

Members of the American Institute of Chemical Engineers shall uphold and advance the integrity, honor, and dignity of the engineering profession by: being honest and impartial and serving with fidelity their employers, their clients, and the public; striving to increase the competence and prestige of the engineering profession; and using their knowledge and skill for the enhancement of human welfare. To achieve these goals, members shall:

- Hold paramount the safety, health, and welfare of the public in performance of their professional duties
- Formally advise their employers or clients (and consider further disclosure, if warranted) if they perceive that a consequence of their duties will adversely affect the present or future health or safety of their colleagues or the public.
- Accept responsibility for their actions and recognize the contributions of others; seek critical review of their work and offer objective criticism of the work of others.
- Issue statements or present information only in an objective and truthful manner.
- Act in professional matters for each employer or client as faithful agents or trustees, and avoid conflicts of interest.
- Treat all colleagues and co-workers, recognizing their unique contributions and capabilities.
- Perform professional services only in areas of their competence.
- Build their professional reputations on the merits of their services.

Continue their professional development throughout their careers, and provide opportunities for the professional development of those under their supervision.