

# Crime Statistics and Crime Rates

In accordance with the Jeanne Clery Act (formerly known as the Student Right-to-Know and Campus Security Act of 1990), the University provides information relating to crime statistics and security measures to prospective students, matriculated students and employees. The University's Office of Campus Safety & Security compiles crime statistics and works closely with local and Village police, as well as the University's Office of Marketing & External Relations, in disseminating information to the campus community. The annual security report must disclose the crime, arrest and discipline referral statistics for the three most recent calendar years that clearly presents the data for each offense in each appropriate geographic area. To view these expanded statistics, go to [www.clarkson.edu/campussafety/crime\\_stats.html](http://www.clarkson.edu/campussafety/crime_stats.html). Crime statistics for the most recent three-year period appear in the accompanying table. Crime rate is calculated by dividing the number of incidents reported by the total number of full-time equivalent (FTE) undergraduate students, graduate students, and University employees. In 2008, for example, there were three burglaries reported: 3 divided by the total FTE (3525) = a crime rate of .0009. U.S. Dept. of Education ([surveys.opc.ed.sov/security](http://surveys.opc.ed.sov/security)).

## Clarkson's Campus Crimes for the Period of 1/08-12/10

	1/08-12/08 (3525 FTE)		1/09-12/09 (4641 FTE)		1/10-12/10 (3806 FTE)	
	Number of Incidents Reported	Crime Rate	Number of Incidents Reported	Crime Rate	Number of Incidents Reported	Crime Rate
MURDER	0	.0000	0	.0000	0	.0000
SEX OFFENSES:						
FORCIBLE	2	.0001	1	.0002	0	.0000
NON-FORCIBLE	0	.0000	1	.0002	0	.0000
ROBBERY	0	.0000	0	.0000	0	.0000
AGGRAVATED						
ASSAULT	0	.0000	0	.0000	0	.0000
BURGLARY	3	.0009	5	.0011	3	.0008
MOTOR VEHICLE						
THEFT	0	.0000	0	.0000	1	.0003
MANSLAUGHTER	0	.0000	0	.0000	0	.0000
ARSON	0	.0000	0	.0000	0	.0000
CAMPUS DISCIPLINE						
Alcohol	168	.0477	361	.0778	198	.0520
Drugs	17	.0048	17	.0037	17	.0045
Weapons	8	.0023	3	.0006	0	.0000
	<i>Number of Arrests</i>	<i>Crime Rate</i>	<i>Number of Arrests</i>	<i>Crime Rate</i>	<i>Number of Arrests</i>	<i>Crime Rate</i>
LIQUOR LAW	26	.0074	16	.0034	11	.0029
DRUG ABUSE	11	.0031	4	.0009	3	.0008
WEAPONS	0	.0000	1	.0002	0	.0000

*(Full-Time Equivalent [FTE] = undergraduates, graduate students, employees)*

All members of the Clarkson community are encouraged to report criminal behavior immediately. Crimes, incidents, violations and emergencies can be reported directly to Campus Safety & Security "24/7" by dialing campus extension 6666, or by contacting the vice president for University Outreach and Student Affairs, Dean of Students, or associate dean for Residence Life. In addition, residents may contact resident advisors, house advisors, and resident directors. Individuals may also report crimes directly to the Village police by dialing 9-265-2121.

NOTE: A mechanism exists that allows confidential reporting through the Counseling Center to capture relevant statistics.

# Bias-Related Incidents

Bias-related incidents include those actions that are motivated by bias. They may or may not constitute a criminal offense. Bias-related incidents are defined as behavior that constitutes an expression of hostility against the person or property of another because of the targeted person's race, religion, sexual orientation, ethnicity, national origin, gender, age or disability. These incidents may be classified as an offense under the New York Penal Law such as assault, criminal mischief, etc. Such offenses will also carry the appropriate penalties.

Examples of bias-related incidents include, but are not limited to: name calling, use of degrading language, graffiti, threatening phone calls, hate mail (including electronic mail), or slurs because of a belief or perception about a person's race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation, regardless whether the belief or perception is correct.

Clarkson University will not tolerate bias-related harassing or abusive behavior directed at any individual or group because of their race, ethnicity, ancestry, national origin, religion, sexual preference, age, gender or physical or mental disability. Individuals who engage in activities that are threatening, harassing, or which foster intolerance, or exhibit behavior which is inconsistent with the mission of Clarkson University may face removal from the University and/or criminal prosecution.

All members of the Clarkson University community have a right not to be discriminated against. Anyone who feels they have been discriminated against for any of the above reasons may contact the Office of Campus Safety & Security at 268-6666 or the Dean's Office at 268-6620. Victims of bias incidents may be referred to the Clarkson University Counseling Center at 268-2327 for follow-up and/or programs to educate on bias and prejudice.

# Security Policies and Procedures

The Office of Campus Safety & Security consists of a team of people working with the campus community to promote a reasonably safe environment in which to live, work and learn. Primarily service-oriented, the department exists to meet the specialized safety needs of the University. These needs include the maintenance of public order, traffic and parking supervision, emergency first aid and treatment, and other related activities.

Campus Safety & Security officers are responsible for the enforcement of University rules and regulations, and are not empowered to enforce the law. Violations of law are referred to the Village of Potsdam police for action. Campus Safety & Security works closely with local law enforcement agencies in aiding with investigations of crimes committed on the campus and in off-campus areas as required by the Student Right-to-Know and Campus Security Act, specifically off-campus fraternities and sororities. The Campus Safety & Security communication system has direct access to Village police, allowing the officers ready access to law enforcement officials when needed.

The department's ability to function as an independent agency enables it to preserve the tradition of Clarkson in which security and safety are both an individual responsibility and a collective behavior. In emergencies, Village police are either called as a first-line response, or as backup support. Appropriate University officials are always called as soon as possible.

Campus Safety & Security provides a broad range of services to the campus community. Some of these are:

- Rendering emergency first aid and CPR when necessary
- Assisting motorists with minor problems or calling for service
- Unlocking doors in emergency situations (in accordance with University policy guidelines)
- Registering all vehicles on campus
- Notifying campus and community officials of emergencies
- Lecturing on various security and safety topics at new student orientation, to fraternities and sororities, and to residence halls
- Conducting crime-prevention programs
- Escorting students to and from campus facilities
- Providing emergency transportation to and from the local hospital
- Conducting foot and vehicular patrols of the campus and residence hall areas
- Registering all bicycles on campus
- Issuing all University I.D.s

The primary mission of the Office of Campus Safety & Security is to promote a reasonably safe campus environment. It is recognized that the accomplishment of this mission can only be realized with the support and cooperation of the campus community. It is incumbent upon every member of the University to be alert to situations that could utilize the attention of Campus Safety & Security.

Potential criminal actions and other emergencies on campus can be reported directly to Campus Safety & Security by any student, faculty member, or employee by dialing campus extension 6666. In addition to placing a call to Campus Safety & Security from a student's room, individuals may report crimes on one of 18 "house"

phones available throughout the residence facilities. There is also an Emergency Blue Light phone system. The University has installed 12 emergency phones, strategically located throughout the Hill campus. The phones provide rapid push-button contact with emergency response 24 hours a day. Upon receipt of the call, a Campus Safety & Security officer is dispatched immediately to the site of the complaint where appropriate action may be initiated. Formal incident reports are completed upon every complaint received by Campus Safety & Security. These reports are regularly shared with civil authorities and University officials, and often result in a referral for campus discipline or some other action. If an individual wishes to meet directly with local police, Campus Safety & Security will encourage such a meeting and help in any way possible to effect it.

In the event a serious crime or situation has occurred on campus, procedures are enacted to inform the campus community of the situation. Pertinent information is provided on alert bulletins as a way of immediately informing the campus. Alert bulletins are distributed to key areas around the campus. As a follow-up, flyers are distributed to all of the campus community to provide more detail. If needed, resident advisors are called to hold floor meetings to disseminate information to their residents. Advice and counsel on matters related to the University response during such emergencies are provided through an Emergency Response Team comprising individuals from various campus offices.

In an attempt to keep the campus community informed about crime prevention, the Office of Campus Safety & Security conducts mandatory programs at new student orientation, in addition to programs throughout the course of an academic year. Programs consist of presentations on acquaintance rape, issues of drinking and driving, and how to be more conscious of crime prevention. Campus Safety & Security also conducts an on-going campaign of crime awareness in the student newspaper, *The Clarkson Integrator*, and on our Web site [www.clarkson.edu/campussafety](http://www.clarkson.edu/campussafety).

The Facilities and Services Department maintains the University buildings and grounds with a concern for safety and security. It inspects campus facilities regularly, often times with the assistance of members of the University's advisory committee on safety and security. When repairs affecting safety and security are needed, they are promptly made. Response to reports of potential safety and security hazards, such as broken windows and locks, is immediate.

While the University campus is considered well lighted, the lighting needs of the campus are continually monitored and assessed. Recent improvements include placing high intensity sodium vapor lights on buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students.

# Access to Campus Facilities

Most campus buildings and facilities are accessible to members of the campus community and to guests and visitors during normal business hours, Monday-Friday, and for limited designated hours on weekends during periods of time the University is in normal operation (this excludes most holidays). Most academic and administrative buildings are locked by Campus Safety & Security or custodial staff by 11 p.m. each day.

# Security in the Residence Halls

The Clarkson University residence community houses 2,200 students in varied accommodations, ranging from single and double traditional-style residence hall rooms and suites to fully furnished apartments and townhouses. The Office of Residence Life encourages all students to share in the efforts of campus and residence hall safety. Keeping doors locked, returning at night to your residence area in the company of friends, and reporting an incident immediately to the residence hall staff or Campus Safety & Security will assist the University in its overall Campus Safety & Security program.

The following residence halls are electronically locked 24/7 from a central computer: Cublely, Reynolds, Ross, Brooks, Hamlin, Powers, Moore, Graham and Price. Entrance into the residence halls is through card access of authorized residents of the building. Visitors may contact a resident of the building in which they are requesting access for admittance by using one of the aforementioned house telephones. Residents are not to prop open doors as a means of compromising the residence hall safety system. During periods of holidays and breaks, access codes are modified to restrict access. In addition, each residence hall room has a dead-bolt lock and a peep hole. All windows have either locking devices or similar type mechanisms.

Riverside, Woodstock Village, and Townhouse apartment doors are equipped with dead bolt locks and peep holes to facilitate the identification of guests. Apartment doors are not electronically locked.

All residence areas, both halls and apartments, are staffed with trained students known as Resident Advisors, Resident Directors, and apartment managers who are available to assist in case of an emergency. All residence life staff members undergo a thorough training in enforcing and interpreting residence hall policies. Part of their training process is provided by the Office of Campus Safety & Security and includes procedures for dealing with crimes committed on campus.

## Alcohol and Drug Policy

Clarkson University expects faculty, staff, students and guests to comply with local, state, and federal laws with regard to sale, serving, possession and consumption of alcohol. Only those individuals 21 years of age and older are afforded the privilege of possessing and/or consuming alcoholic beverages in private. Public possession, consumption and serving of alcoholic beverages is allowed at events registered with and approved by the Alcohol Review Committee (ARC) only.

Any illegal act involving the possession, manufacturing, use or sale of controlled substances (drugs) on the campus is prohibited. Employees are referred to the *Operations Manual* and students to the *Clarkson Regulations* for full policy statements on alcohol and drugs.

## Smoking Policy

Smoking is prohibited in all indoor locations and in all enclosed areas such as building entrances and covered walkways, loading docks, courtyards and patios. Smoking is prohibited in all University vehicles including buses, leased or University owned vans, cars and trucks. Smoking is prohibited no closer than 30 feet of any building entrance or ventilation system. It is the responsibility of all administrators, faculty, staff and students to enforce this smoking policy. (See *Clarkson Regulations* VIII-T for detailed policy.)

## Personal Responsibility and Crime Prevention

The cooperation and involvement of all members of the University community in a campus safety program are absolutely necessary. Although the campus is reasonably safe, all students, faculty and staff are urged to use good judgement and common sense in the places they go, how they get there, and the times they visit those places.

The safety and security of the campus is jeopardized when the University community uses alcohol to excess, shows lack of self-discipline and concern for others, props open doors, violates University rules, does not comply with local authorities, i.e., police and fire, and gives out keys and access cards freely.

### While in Your Residence Hall

- Keep your door closed and locked. Be especially sure it is locked when you go to class, whenever you are using the phone, laundry room or bathroom, and when you are sleeping.
- Avoid being alone with an acquaintance who is intoxicated. Date rape is the most common cause of victimization of women on college campuses. Being alone with an intoxicated person creates the most vulnerable situation.
- Be aware of any suspicious persons and report them at once to the residence hall staff and the Office of Campus Safety & Security.
- Report solicitors who are in the residence halls immediately. Soliciting is not permitted without permission.
- Determine who is on the other side of your door before opening it to a caller.
- Be familiar with the residence hall emergency procedures.
- Never loan your keys or I.D. access card to anyone, even a friend or roommate. They may not be as careful as you are, and they may lose or misplace them just long enough for the wrong person to gain possession of them.
- If you lose your access control I.D. card, report it to Campus Safety & Security as soon as possible so that it can be disabled.
- Never prop open the door of your room or residence hall for a friend or delivery person, or for any other reason.
- Hang up immediately if you receive nuisance, obscene or prank telephone calls. Do not engage in conversation. Document the time of the call, the phone number the call came in on, and report the incident to Campus Safety & Security, extension 6666, for investigation.

### While Walking

- Don't walk alone at night. Walk in well-lighted areas and avoid shortcuts through deserted streets, wooded areas, dark alleys or parking lots.
- Don't use the river for a shortcut in winter. Undercurrents can keep the ice thin in spots.
- Go to a public, populated area if you suspect someone is following you.
- Never hitchhike! It's not worth the risk.
- Avoid jogging or biking alone. If you must go by yourself, stay clear of isolated or poorly lighted areas.

### Property Security

- Secure your valuables in a safe place and do not keep large amounts of cash in your room.
- Report the loss of any University key or I.D. access card to your R.A. as soon as possible!
- Do not leave clothing, equipment or textbooks unattended in public places such as the gymnasium, cafeterias, laundry rooms and libraries.
- Identify books with your name and address on the inside cover and in one not-so-obvious place.
- Check to make sure your family's homeowner's insurance policy covers your possessions while you are away from home. The University insurance does not cover your personal property.
- Report any crimes or suspicious activity promptly to Campus Safety & Security at 268-6666.
- Operation I.D. is available at Campus Safety & Security to identify and mark your property.

### Motor Vehicles

- All students must register their vehicle with Campus Safety & Security.
- Always park in a well-lighted area at night.
- Lock your car at all times and never leave your keys in the ignition even when you may only be gone for a minute.
- Don't leave packages on the seats or where they are visible. Put valuables out of sight or lock them in the trunk.
- Take expensive stereo equipment, C.B.s, and CDs back to your place of residence or lock them in the trunk. Record the serial numbers of all such equipment.

### Bicycles

- Register your bicycle with Campus Safety & Security.
- Always lock your bicycle securely and correctly when it is unattended, even if it is inside a building.
- Place a bar lock through the frame, and around a stationary object. Chains and cables can be easily cut. If you use a bicycle rack, place the lock through one wheel and the frame.
- Record the serial number of your bicycle and keep it with your permanent records.

### Holidays and Breaks

- Close and lock windows; close curtains or blinds.
- Take home all valuables. Keep any valuables left behind out of sight, in a closet, or a locked trunk.
- Secure your bicycle in your room.
- Unplug all appliances.
- Make sure that fish and plants are cared for.
- Lock and bolt the door.

## For Further Information

Further information about Campus Safety & Security can be obtained either from the Dean of Students, 315-268-6620, or the Director of Campus Safety & Security, 315-268-5965.

#### IMPORTANT NUMBERS

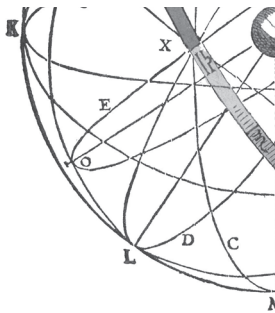
Campus Safety & Security .....	268-6666
Cheel Campus Center Information Desk.....	268-6638
Health Center .....	268-6633
after hours and on weekends (Canton-Potsdam Hospital) .....	9-265-3300
Counseling Center.....	268-2327
Fire Department .....	9-265-3311
Potsdam Police Department .....	9-265-2121
Rescue Squad.....	9-265-2121
St. Lawrence County "911" .....	9-911

#### EQUAL OPPORTUNITY POLICY

Clarkson University does not discriminate on the basis of race, gender, color, creed, religion, national origin, age, disability, sexual orientation, veteran or marital status in provision of educational opportunity or employment opportunities. This policy prohibiting discrimination on the basis of sexual orientation does not apply to the University's relationships with outside organizations, including the federal government, the military, ROTC, and private employers.

Clarkson University does not discriminate on the basis of sex or disability in its educational programs and activities, pursuant to the requirements of Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990 respectively. This policy extends to both employment by and admission to the University.

# campus safety & security at clarkson



SEPTEMBER 2011



working together  
for a safe campus



The team concept of safety and security  
is effective when all members of the University  
act responsibly and sensibly.